

# TRANSNATIONAL MEETING REPORT

Granada, 4-8 July 2022

## Meeting Agenda

- Welcome of participants
- Adoption of the agenda
- Presentation of the general situation of project activities by Prof. Dr. Osman TITREK
- Presentation and discussion of Need Analysis Reports
- Presentation and discussion of E-Book
- Discussion of multiplier event and ICLEL Conference in Granada
- Discussion of LTT in Latvia
- Presentation and discussion of Curriculum Development activity

## LIST OF PARTICIPANTS

Participant	First Name	Last Name	Country	University
1	Osman	Titrek	Turkey	Sakarya University
2	Ömer Faruk	Vural	Turkey	Sakarya University
3	Mustafa	Bayrakçı	Turkey	Sakarya University
4	Carlos	Reis	Portugal	Coimbra University
5	David	Rae	England	De Monfort University
6	Michele	Biasutti	Italy	Padova University
7	Felix Angel	Popescu	Romania	Oredea Agora University
8	Laurentiu	Petrila	Romania	Oredea Agora University
9	Pablo Jose	Garcia Sempere	Spain	University of Granada
10	Jose	Gijon Puerta	Spain	University of Granada
11	Jana	Grava	Latvia	Liepaja University
12	Linda	Pavitola	Latvia	Liepaja Universty
13	Ilze	Mikelsone	Latvia	Liepaja Universty

- The meeting was chaired by Prof. Dr. Osman Titrek from Sakarya University. Prof. Dr. Jose Gijon Puerta from Granada University welcomed all the project partners to Granada and thanked all partners for coming at the meeting. Prof. Dr. Osman Titrek from Sakarya University wished all partners a fruitful meeting and expresses his gratitude for the great work carried out during the project.

-Following the opening session, Prof. Dr. Osman Titrek read the agenda. The meeting focused on need analysis, e-book chapters, ICLEL Conference, LTT in Latvia and curriculum development activity. The meeting agenda was introduced and adopted by all partners.

- Prof. Dr. Osman Titrek from Sakarya University has made a presentation about the general situation of the project activities. First he has presented the situation about the needs analysis research. Most of the partners have applied the questionnaires and all of the partners are supposed to analyse the data and write the report. Then, he made a presentation about the e-book writing. He stated that all of the first drafts of the chapters of e-book have been written by project partners. All of the partners are supposed to write the second draft of the e-book chapters and send them to David Rae from DeMontfort University. Thirdly, Prof. Titrek made a presentation about the activities of ICLEL Conference in Granada which is the multiplier event of the project. Jose Gijon Puerta has also made some explanations about the arrangements about the Conference.

-Discussion about Needs Analysis Research:

Carlos Reis from Coimbra University has made a presentation about the current situation of Needs Analysis Research activity. He stated that all of the partner institutions have completed the data collection phase. He showed some examples of the data analysis techniques. The partners asked some questions about which statistical analysis techniques to be used in the analysis of the data collected. The partners have made a final decision on the statistical techniques to be used in the analysis and writing the report. The partner institutions have asked for a sample document for writing the report. Carlos Reis have stated that their team will send a sample of the report until the 31<sup>st</sup> of August, 2022, so that all partners can write reports which are coherent with each other.

-Discussion about E-Book:

Prof. David Rae from DeMontfort University has made a presentation about the current situation of the E-Book writing process. All of the partners have written the first draft of the e-book chapters. The first drafts have been edited by university academicians and feedback has been given to all partners. Prof. David Rae has especially stated that this book will be used by university students and the chapters should be easy to read, attractive and visually developed. He also stated that each chapter should begin with an abstract and a simple introduction to attract the reader into the chapter. He also told that more visual items should be used in the chapters. Moreover, he advised that adding some classroom activities, stories or workshops to the chapters will be very useful for the teachers who will use this book in their classroom teaching. He asked all partners to make the revisions and send the second drafts until September. All partners have agreed Prof. David Rae and they decided the time schedule for e-book.

-Discussion about multiplier event and ICLEL Conference in Granada:

Prof. Osman Titrek from Sakarya University has made a presentation about the multiplier event and the ICLEL Conference in Granada University. In addition, Jose Gijon Puerta has also made explanations about the practical issues concerning the organization of the ICLEL Conference. All partners have agreed the schedule and activities of the multiplier event and the conference.

-Discussion about LTT in Latvia:

Linda Pavitola has made explanations and practical issues about the LTT activity in Latvia. Prof. Titrek has also made explanations about the financial and academic aspects of the LTT activity. All the issues have been discussed and finalized.

-Discussion about Curriculum Development activity.

Assoc. Prof. Dr. Ömer Faruk Vural has made a presentation about the curriculum development activity. He explained the phases and activities concerning how to develop the curriculum in a most useful and academic way. Partners have decided the schedule of the curriculum development activity. Agora University will coordinate the activity and prepare the detailed schedule of the activity.

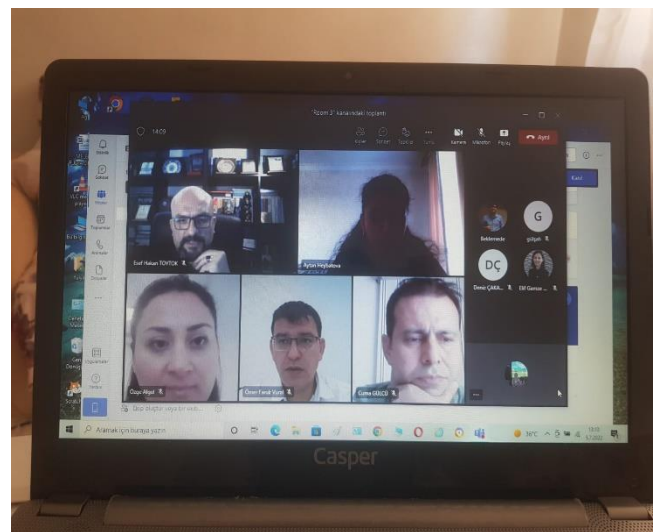
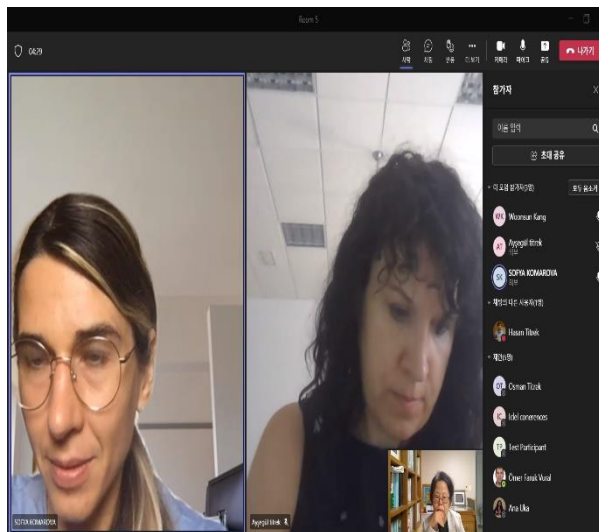
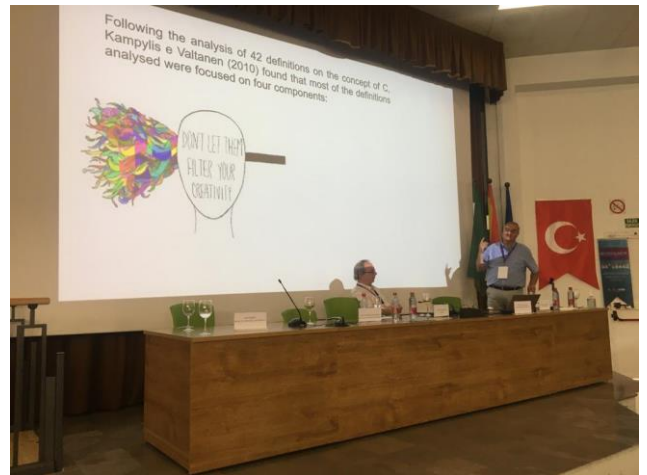
-Project Activities Calendar

Prof. Mustafa Bayrakcı from Sakarya University has made a presentation about the later phases of the project and the remaining activities of the project. he has prepared a Gantt-Chart showing all remaining activities and their timeline. All partners have stated their views about the timeline and Prof. Bayrakcı has revised the Gantt-Chart. He has sent the final version of the Gantt-Chart to all partners.

Moreover, 8 of JULY 2022, we arranged the last meeting as a group and EU experts' all suggestions explained by Prof.Dr. Osman TİTREK and we decide to arrange a new meeting during LLT activity at Liepaja University. Moreover we arranged an evaluation activity about project meetings and Multiplier Events at the end of activities and pleasing and effectiveness rates were high 😊

You can see some pictures from these meetings and Multiplier Events below :







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